

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

August 19, 2020 – 7:00 PM

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood Village Hall

The Village Board of Trustees met in regular session on Wednesday, August 19, 2020. Chairperson Miki Bruns called the meeting to order at 7:00pm. Bruns stated that a current copy of the Nebraska Open Meetings Act was posted. **Roll Call** was answered by Pat Wray, Becky Kicak, David Ernst, Miki Bruns. Absent: Angie Lancaster

Ernst made a motion, seconded by Wray to approve the August 5, 2020 & August 11, 2020 Special Minutes. RCV: Yes: All. Motion approved 4-0.

Wray made a motion, seconded by Ernst to approve August 18-19th Claims and August 18-19th Payroll.

Claims: ADP \$2721.83, Bauer Underground \$85,733.78, Black Hills Energy \$110.82, Clements Insurance Agency \$1,358.00, Cline Williams Wright Johnson & Oldfather \$556.50, D.R. Ortlieb Trucking \$171.87, Frontier Cooperative \$152.81, Hawkins, Inc. \$105.21, JEO Consulting Group Inc. \$19,632.75, Lincoln Journal Star \$716.85, Meeske Ace Hardware \$16.72, Midwest Laboratories \$200.83, NE Liquor Control Commission \$46.75, Randy Voss \$104.13, Rembolt Ludtke LLP \$2,000, Thiele Geotech, Inc \$2,239.00, Utility Services Co. Inc. \$2,438.09, Village of Elmwood \$67.24, WireBuilt Company \$29.00, Zoom Video Communications \$16.03, Flyer Helpers \$78.75, Payroll \$4,878.08 RCV: Yes: All. Motion approved 4-0

New Business

Discussion/Action New Office Lease

Miki wanted to make sure everyone was aware of the rent inflation every 5 years. There was question about the internet and the Village having their own and not having to supply the other offices. Shrader stated that they are putting up a 4-panel box, so each office is in charge of their own internet. Kicak made a motion, second by Wray to approve the lease with the exclusion of the Village supplying internet access to the whole building. RCV: Yes: All. Motion approved 4-0

Discussion/Action Lancaster's Vacancy/ Board recommendation

This meeting would have been Lancaster's final meeting and Bruns recommended that Jared Blunt fill Lancaster's vacancy. Wray made a motion, Second by Kicak to except the recommendation. RCV: Yes. All. 4-0

Discussion/Action Ed's Pay Rate

There was discussion about Ed's Pay rate and he will continue to get his Relief Utility pay while training Clymer.

Discussion/Action Ordinance 2020-9 (Maintenance Supervisor Wage)

Kicak made a motion, second by Ernst to waive the 3 readings. RCV: Yes. All. Kicak read the Ordinance 2020-9. Wray made a motion to approve Ordinance 2020-9, Second by Kicak. RCV: Yes. All. Motion approved 4-0

Discussion/Action Switching payroll Companies

Tabled – Pending Contract info with ADP and Moriah will report at the 9/2 meeting.

Discussion/Action Appoint Planning/zoning administrator

Bruns suggested to appoint Ed & Jeff together as planning/zoning administrator until Jeff is comfortable with doing it on his own. Kicak made a motion, Second by Ernst. RCV: Yes. All. 4-0

Discussion/Action Library Budget

Discussion was made about the Library Budget and the Library would like to raise their budget by \$2,000. The library would like to replace the smaller HVAC Unit. Bruns told them that the board cannot

approve their increase in budget until it goes by our budget guy. Bruns asked them to get more bids for the HVAC Unit and bring to the next meeting.

Discussion/Action First Street Payment to Bauer Underground

First payment for July progress is paid. Kicak asked Bruns if the street project is on track. Bruns said JEO is staying on top of Bauer with their progress. There was rain that delayed some of the work.

Discussion/Action Adding an outdoor drop box for bills at new office

Tabled – Pending more info. With where to place the box and what kind of box we want to use.

Unfinished Business

Discussion Street Project

Pouring concrete tomorrow August 20,2020. Meeting at the park went great and a good turnout. Construction Crew put flyers out Monday for the East side of town that is being affected by the road project. Bruns stated that the Road closed signs will stay up until all the driveways are completed.

Discussion/Action on 113 West E Street Rent “City Office”

Tabled – Pending lease agreement

Discussion/Action on bids for the 1994 pump replacement/repairs

Table - Need bids

Discussion/ Action Wellness Committee Proposal

Tabled – No new updates

Reports of Boards, Commissions, and Committees

Library: Dave motioned, Second by Kicak to approve the July 6,2020 Library Minutes. RCV: Yes. All. 4-0

Park: Will be mowed tomorrow.

Streets: Ed did a walkthrough today and they are pouring the manway after the street is completed. Ed found some things not staked out and let the crew know so they could get that done.

Water:

Sewer:

Planning/Zoning: Meeting September 21,2020 @ 7pm located at new office.

Public Comment:

Correspondence:

Future Agenda Items:

New Office Lease

Street Project

1994 Pump at water Plant

Meeting adjourned at 8:03pm.



X *Miki Bruns*

Miki Bruns
Chairperson

X *Moriah Lenz*

Moriah Lenz
Clerk/Treasurer