

VILLAGE OF ELMWOOD

Board of Trustees Regular Meeting

September 19, 2018

The **Village of Elmwood Board of Trustees** met in Regular Session on Wednesday, September 19, 2018 at the Elmwood Village Hall. The meeting was called to order at 7:00 p.m. Chairperson Anderson stated that a current copy of the Nebraska Open Meetings Act was posted; additional meeting documents were available. **Roll Call** was answered by Brandon Collins, Julie Anderson, Miki Bruns, and Kathy Goerlitz. Board member Trent Shrader entered the meeting at 7:14 p.m. All signed the "Notice of Acknowledgement of Meeting". A copy of the proof of publication, as well as the Chairperson and Trustees' acknowledgement of receipt of notice, are on file. Notice of the meeting was given in advance thereof by posting in three (3) public places (the Post Office, Village Office, and Elmwood Convenience Store). Minutes were taken by Connie Carlton, Clerk/Treasurer.

Approval of Minutes: Motion by Bruns with second by Goerlitz to approve the minutes from the August 22, 2018 Budget Workshop as presented. RCV: Yes: Bruns, Collins, Goerlitz, Anderson; No: None. Absent: Shrader. Motion approved 4-0. Motion by Goerlitz with second by Bruns to approve the minutes from the September 5, 2018 Board Meeting as presented. RCV: Yes: Bruns, Goerlitz, Collins, Anderson; No: None. Absent: Shrader. Motion approved 4-0. Motion by Collins with second by Bruns to approve the minutes from the September 10, 2018 Special Meeting as presented. RCV: Yes: Collins, Goerlitz, Bruns, Anderson; No: None. Absent: Shrader. Motion approved 4-0.

Approval of Claims for Payment: **A.** Ak-Sar-Ben Pipe & Sewer \$4,500.00 (Routine Maintenance Sewer Jetting); Almquist, Maltzahn, Galloway & Luth \$3,600.00 (2018-19 Budget Prep); Black Hills Energy \$122.53 (Natural Gas Expense); Elmwood Public Library \$1,999.96 (Library Transfer of Funds); Elmwood Small Engine \$18.04 (Supplies); Meeske Ace Hardware \$88.75 (Supplies for parking lines – Park); Midwest Farmers Coop \$368.20 (Fuel); Midwest Labs \$123.53 (Lab Fees); NE Dept of Revenue \$1590.44 (Aug Sales Tax); NE Dept of Revenue \$25.09 (2017-18 NE Waste Reduction Fee); NE Digging Services \$364.50 (Street Material); Rice's Auto Repair \$95.00 (Pickup Battery); US Treasury \$2,199.36 (Federal Payment Taxes); Verizon \$55.68 (Cell Phone); WireBuilt \$29.00 (Text Alerts). Motion by Bruns with second by Goerlitz to approve the claims as presented. RCV: Yes: Collins, Bruns, Goerlitz, Anderson; No: None; Absent: Shrader. Motion approved 4-0. **B.** Dylan Bruns \$166.23 (Payroll). Motion by Collins with second by Goerlitz to approve the payroll as presented for Dylan Bruns. RCV: Yes: Collins, Goerlitz, Anderson; No: None; Absent: Shrader; Abstain: Bruns. Motion approved 3-0.

New Business: Discussion regarding changing name of the Park to "Bess Streeter Aldrich Park" – The Board will ask Kurk Shrader to the next board meeting for further information. Discussion/action of the "Mommy and Me Swing" – Shrader moves with second by Bruns to approve an expenditure of \$6,347.85 on the purchase of the "Expression Swing". RCV: Yes: Bruns, Goerlitz, Collins, Shrader, Anderson; No: None. Motion approved 5-0. **Ordinance No. 2018-021 Wage Ordinance for PT Office Personnel** – AN ORDINANCE TO ESTABLISH COMPENSATION FOR THE PART-TIME CLERK FOR THE VILLAGE OF ELMWOOD, NEBRASKA; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED WITHIN THE FIRST 15 DAYS AFTER ITS PASSAGE AND APPROVAL EITHER IN PAMPHLET FORM OR BY POSTING IN THREE PUBLIC PLACES IN THE

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VILLAGE OF ELMWOOD, NEBRASKA, AND SHALL BE IN FULL FORCE AND TAKE EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL, AND PUBLICATION, AS PROVIDED HEREIN; AND TO PROVIDE THAT THIS ORDINANCE SHALL NOT BECOME AND BE MADE A PART OF THE MUNICIPAL CODE OF THE VILLAGE OF ELMWOOD, NEBRASKA. BE IT ORDAINED BY THE CHAIRPERSON AND THE MEMBERS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF ELMWOOD, NEBRASKA: Section 1. That the following shall be the wages for the Part-Time Clerk position for the Village of Elmwood, to wit: POSITION – PART-TIME CLERK POSITION. WAGES - \$12.50 per hour effective September 19, 2018. Section 2. The above schedule of compensation shall run until modified by the Village Board of Trustees. Section 3. That the Chairperson of the Board of Trustees of the Village of Elmwood, Nebraska, and its Clerk, are hereby authorized and directed to implement this Ordinance. Section 4. That all Ordinances and parts of Ordinances passed and approved prior to the passage, approval, and publication of this Ordinance, in conflict herewith, are hereby repealed. Section 5. That this Ordinance shall be published within the first fifteen (15) days after its passage and approval in pamphlet form, and shall be effective the 15th day from and after it's passage, approval, and publication as provided herein. Section 6. That it is the intention of the Board of Trustees of the Village of Elmwood, Nebraska, and it is hereby ordained that the provisions of this Ordinance shall not become a part of the Elmwood Municipal Code of the Village of Elmwood, Nebraska. PASSED AND APPROVED THIS 19TH DAY OF SEPTEMBER, 2018. Motion by Collins with second by Shrader to approve Ordinance No. 2018-021. RCV: Yes: Collins, Goerlitz, Bruns, Shrader, Anderson; No: None. Motion approved 5-0.

Unfinished Business: 1. Letters were sent to property owners on main street regarding two "Life Safety" issues. 2. Discussion of Comprehensive Plan Team Members; no action taken.

REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES: **Street:** Harvest Moon Hustle brought more than 2,000 runners and support staff to Elmwood on Friday. **Park:** Wood chips are needed. **Library:** Motion by Shrader with second by Collins to approve the claims as presented for payment. RCV: Yes: Collins, Shrader, Goerlitz, Bruns, Anderson; No: None. Motion approved 5-0. **Water:** The 1st Phase of water plant upgrades have been installed. RO will be installed in the near future. **Sewer:** 24-hour composite to Millard NE. UV lights will be removed last day of September. **Planning/Zoning:** Meeting Minutes from September 10, 2018 were presented.

Public Comment Period: No Comment.

Future Agenda Items: CCNED Membership at October 3rd meeting.

Adjournment: There being no further business, the meeting was adjourned at 7:59 p.m. I, the undersigned Clerk/Treasurer hereby certify the foregoing is a summary of all matters discussed at the September 19, 2018 meeting of the Board of Trustees, and was available to the public within ten working days. All proceedings were contained in the agenda for at least twenty-four hours prior to said meeting.

Connie Carlton, Clerk /Treasurer

Julie Anderson, Chairperson