

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

September 10, 2025 Following the Public Hearing

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood City Hall

The Village Board of Trustees met in regular session on Wednesday, September 10, 2025.

Vice-Chairperson, Rebecca Kicak, called the meeting to order at 7:13 pm. Kicak stated that a current copy of the Nebraska Open Meetings Act was posted.

Roll Call: Becky Kicak, Heather Scott, Tony Greise and Patric Euse all present at roll call. Renee Holland absent

Consent agenda: Euse moved to approve the consent agenda; Scott seconded the motion. RCV: 4-0 ayes, Motion carried

Claims Key: Bond Debt(BD)Contract Labor(CL), Electricity (E), Education(ED)Natural Gas (NG), Monthly Allotment (MA), Refuse (R), Fuel (F), Supplies (S) Publication (P), Telephone (T), Mile Reimbursement (MR), Labs (L), Attorney (A), Cellphone(CP), Postage(PO), Payroll Tax(PT), Capital Improvement(CI), Simple IRA(SI), Dues(D), Payroll (PR) Workman's Comp Audit (W) Petty Cash Reimbursement(PR), Engineer (EN) , Sales Tax (ST), Truck Repair (TR), Dog License (DL), Street Surface Supplies (SSS), Tech. Repair (TR) Tech. purchase (TP), Debt Service (DS), Audit Service(AS) Lodging(LO)

Claims: James Pipher(CL)650, C-Store(F)241.65, NE Dept of Rev(ST)1246.53, Canva(S)28.80, Black Hills(NG)231.80, IRS(PT)2042.09, NE Dept of Labor(PT)306.76, American Funds(SI)288.48, Employees(PR)6863.40, TACSS(D)230, Messke(S)144.29, BOK(BD)76667.50, MMC Consulting(ED)415, Learning Center(Rent)2100, NE Lab(L)298.75, Westover(SSS)482.77, PeopleService(CL)675, OPPD(E)4543.75, Windstream(T)200.40, NE Digging(CL)2400, CCR(R)75, PowerManger(S)211.48, Voice News(P)206.45, Frontier(S)65, Keckler(TR)329.04, Meeske Auto(S)42.78, Midwest Lab(L)157.95, Electrical Contractors(CL)2980, Solheim(A)900, WireBuilt(D)29, Village(PR)110, KCCB(CL)350, Menards(S)32.72, Library(MA)2916.97

Public Comment Period

none

New Business

Resolution 9102025-1: Setting the property tax request

Euse read the resolution in full. Euse moved to approve resolution 9102025-1 setting the property tax request, Greise seconded the motion. RCV: 4-0 ayes, motion carried

Approval of the 25-26 Budget

Scott moved to approve the 25-26 budget, Euse seconded the motion. RCV: 4-0 ayes, motion carried

Resolution 9102025-2: Approving the 1 & 6 year plan

Euse read the resolution in full. Scott moved to approve resolution 9102025-2, seconded by Euse. RCV: 4-0 ayes, motion carried.

Resolution 9102025-3: Signing of the Municipal Annual Certification of Program Compliance 2025

Euse read the resolution in full. Scott moved to approve resolution 9102025-3, Greise seconded the motion. RCV: 4-0 ayes, motion carried

Purchase of changing tables and toilet paper dispenser for the park

Reviewed the costs and options available. Scott moved to approve the purchase of 1 changing table and 2 toilet paper dispensers for the bathrooms at the park, not to exceed \$924. Euse seconded the motion. RCV: 4-0 ayes, motion carried.

Current payroll process

Greise (clerk) reviewed the current payroll process and the fees associated. Made suggestions to save the village money which include combining the Library and Village Quickbook accounts into one account instead of paying for two, and instead of using an outside company to process payroll, to keep payroll in house. Euse moved to move to Quickbooks Core, and to keep payroll processing in house, Scott seconded the motion. RCV: 4-0 ayes, motion carried.

Mower service and installation of mulcher

Reviewed the estimate from Akers for annual service and mulcher installation. Greise moved to approve the bid for \$923.44, Euse seconded the motion. RCV: 4-0 ayes, motion carried

Brush pile idea

Greise (clerk) reviewed the idea for a new location for the brush pile. A bid to remove trees and install a rock road with storm drainage was included. Reviewed the map with the board and visitors. Discussion continues; concerns about mistreatment of the brush pile like the past. Suggestions of a gated entry with pin pad entry. Clerk will investigate the costs of these things. Tabled until next meeting. No action.

Pet licensing requirements

Greise (clerk) explains the lack of compliance with pet licensing within the village. Discussed the reason this ordinance was put into effect. The village is no longer dealing with some of the issues it has dealt with in the past. Euse moves to proceed with the process of removing the licensing ordinance in village limits, Scott seconded the motion. Clerk will have a new ordinance at next meeting. RCV: 4-0 ayes, motion carried

Hiring part-time help

Huxhold explains the need for year round part time help. Scott moved to approve the hiring of part time help and placing an add to find someone for 20-25 hours per week, starting at \$20/hour. Euse seconded the motion. RCV: 4-0 ayes, motion carried

Unfinished Business

Trash Service

Cass County refuse already has about 95% of the town. They are here on Monday's and Thursdays. At this time there would be no benefit to the village to contract with them and collect trash payments with water bills.

Quote for the Fire Department to clean storm drains and culverts

Reviewed cost for storm drain clean out. Greise (clerk) will work on a schedule with the fire department to get the whole town done in sections. Scott moved to approve the bid up to \$7000 to clean storm drains, Greise seconded. RCV: 4-0 ayes, motion passed

Reports/Boards, Commissions, and Committees

Library: next meeting 9/30

Park: KCCB bench will be installed next week. There are several trees that need to be cleaned up/ taken down in the park. The clerk will put together bids.

Water: Huxhold discussed the testing of fire hydrants, pressure and flow. This needs to be done annually.

Sewer: Huxhold presents sewer system maintenance recommended standards. Reviewed this with the board and what needs to be done.

Planning/Zoning: next meeting 9/28

Correspondence: none

Personnel: Alicia's annual review at next meeting

Future agenda items

Part-time help

Gate options for possible new brush site

Cameras/Wifi

Fee increase for water/sewer connections

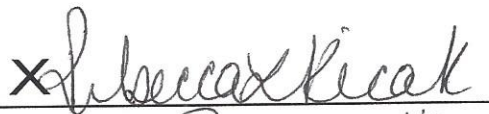
Owners training for sewer plant

Meeting adjourned at 8:24 pm



X 

Alicia Greise
Clerk/Treasurer

X 

~~Renee Hoffand~~
Vice-Chairperson Rebecca Kicak