

VILLAGE OF ELMWOOD

BOARD OF TRUSTEES

July 5, 2023 – Directly following the 6:00pm Hearing

REGULAR BOARD MEETING MINUTES

Meeting Held at Elmwood Village Office

The Village Board of Trustees met in regular session on Wednesday, July 5, 2023. Chairperson Jared Blunt called the meeting to order at 6:15pm. Blunt stated that a current copy of the Nebraska Open Meetings Act was posted.

Roll Call: Heather Scott, Becky Kicak, Patric Euse, Renee Holland and Jared Blunt

Minutes: Motion by Scott, second by Holland to approve meeting minutes for June 7, 2023. RCV: Yes: Approved 5-0

Claims and payroll: Motion by Kicak, second by Scott to approve claims & payroll for June 26-29, 2023 RCV: Yes: Approved 5-0

Claims Key: Contract Labor(CL), Electricity (E), Natural Gas (NG), Monthly Allotment (MA), Refuse (R), Fuel (F), Supplies (S) Publication (P), Telephone (T), Mile Reimbursement (MR), Labs (L), Attorney (A), Cellphone(CP), Postage(PO), Payroll Tax(PT), Simple IRA(IRA), Dues(D), Payroll (PR) Education (EDU) Workman's Comp Audit (W) Petty Cash Reimbursement(PR), Pie Ride Music in the Park (Music), TIF(TIF)

Claims: Moriah Lenz/MR 89.03, Elmwood C-Store/S 58.59, The Voice News/P 93.84, AKRS Equipment/CL 711.20, Menards/S 13.99, NE Digging Services/CL 2,708.28, NE Generator Service LLC/CL 364.10, NE Public Health Enviro Lab/L 15, OPPD/E 3,420.22, Windstream/T 193.77, Quill/S 185.25, Mid- American Research Chemical/S 487.07, U.S Postal Services/P 285.85, TACSS/D 170, City of Lincoln Parking/D 27.50, American Exchange Bank/D 35, Mary's Tax Service/D 315, Black Hills Energy/NG 224.09, NE Dept. of Revenue/PT 1,434.71, IRS/PT 1,631.77, Intuit QuickBooks/D 15.75, American Funds/IRA 62.40, Capital City Refuse/R 1,360.08, IRS/PT 103.36, Salary(PR) 5,941.20
EPIC (Park) Account: Kelly McGovern/music 600, Chris Sayre/music 150, Lucas Stock/music 300

TIF Account: Rutalkn Inc./ TIF Phase 1 – 27,785, Rutalkn Inc. TIF Phase 2 – 15,068.46

New Business

Discussion/Action Conditional Use Permit for 112 North 4th Street – Commercial Zoned building to be occupied as living quarters on Main street

Property Owners were notified on the violation of Elmwood Village Zoning Ordinances on January 25th, May 10th and August 16th of 2022 that using a building zoned C-2, General Highway Commercial, for residential use is not permitted. Planning and Zoning Committee updated Elmwood's Comprehensive plan and Zoning book August 17, 2022. The board stated that this request to turn this store front into a main street apartment in C-2 General Highway Commercial would be going against our projected business growth of our comprehensive plan. Motion by Heather to deny the conditional Use Permit, second by Holland. RCV: Yes: Approved 5-0

Discussion/Action Kevin's Grade 4 Water Test Results

Kevin didn't pass his grade 4 water test and would like to re-take the water class course again. Motion by Heather to allow Kevin to retake the water class in September 6-8, 2023 in Fremont, second by Renee. RCV: Yes: Approved 5-0

Discussion/Action Ordinance 2023-3 – Updated Compensation Pay Schedule

Future Agenda

Discussion Sewer Plant – Backup Generator Routine Service Report

Backup Generator report said that the backup generator will need a new battery so Kevin will price it out from Meeske Auto Parts. Future Agenda

Discussion/Action 2 trees removed at 204 E 5th Street – Tree Bid from Christensen Tree Service

Holland makes a motion to approve Christiansen Tree Service Bid of \$3,760 for removal of dead/diseased trees located at 304 E 5th Street, second by Kicak. RCV: Yes: Approved 5-0

Discussion/Action bids on fixing the soffit on the water treatment plant building

Motion by Scott to approve Eager Roofing Quote of \$800 to fix and patch the aluminum soffit on the water treatment plant building, second by Kicak. RCV: Yes: Approved 5-0

Unfinished Business

Discussion/Action Rood Leak Bids for old Village Hall Building/ follow up questions

Future Agenda

Reports/Boards, Commissions, and Committees

Library: Scott made a motion to approve Library claims & payroll for June 28,2023, second by Euse. RCV: YES:

Approved 5-0

Library Claims Key: Petty Cash Reimbursement (PR), New Books (NB), Supplies(S), Telephone(T), Natural Gas(NG), Electricity(E), Internet(I), Payroll Tax(PT),

Library Claims & Payroll: Anne Pope/S 66.10 Elmwood Public Library/PR 30.23 Penguin Random House/NB 12.74 Amazon/NB/S 620.08 Windstream/T 48.47 Black Hills Energy/NG 38.60 Intuit QuickBooks/DD 5.25 OPPD/E 92.95 Scott Bornemeier/I 60.34 NE Dept. of Revenue /PT 17.37 NE Dept. of Labor/PT 2.74 United states Treasury/PT 258.66 Staples/S 258.89 Salary 1,205.90

Park: Pie Ride tomorrow, Cleaning up limbs from the storm

Streets: Getting quote from Tri-State for pothole patching and crack sealing

Water: Water levels have dropped in all 3 wells.

Planning/Zoning: Next Meeting is July 17,2023 at 7:00pm

Sewer: one of the Lift pumps is out and we have a new one ordered.

Future Agenda:

CCNEDC – introduction/ update – Josh Charvat

Ordinance 2023 –3 – Pay Compensation

New Water Restrictions

Backup Generator Battery Bid

Old Village Hall roof Leak Bid

Adjournment: 7:17pm

Minutes taken by Patric Euse

Minutes typed by Moriah Lenz

X 

Jared Blunt
Chairperson

X 

Moriah Lenz
Clerk/Treasurer

