

## VILLAGE OF ELMWOOD

### BOARD OF TRUSTEES

October 5, 2022 – 7:00pm

### REGULAR BOARD MEETING MINUTES

### Meeting Held at Elmwood Village Office

The Village Board of Trustees met in regular session on Wednesday, October 5, 2022. Chairperson Jared Blunt called the meeting to order at 7:00pm. Blunt stated that a current copy of the Nebraska Open Meetings Act was posted.

**Roll Call:** Answered by Heather Scott, Becky Kicak, Renee Holland, Miki Bruns & Jared Blunt.

**Minutes:** Bruns made it clear that Planning and Zoning does not approve the building permits. Bruns made a motion, second by Scott to approve meeting minutes for September 21, 2022. RCV: Yes: Approved 5-0

**Claims and payroll:** Holland made a motion, 2<sup>nd</sup> by Bruns to approve claims & payroll for September 29, 2022 & October 4, 2022. RCV: Yes: Approved 5-0

**Claims:** MADS INC.(Computer Maintenance)\$400, AMGL P.C.(22/23 Budget)\$4,000, Mary's Tax Service(Payroll)\$92, IRS(payroll taxes)\$1,402.92, NE Dept. of Revenue(payroll taxes)\$279.90, Intuit QuickBooks(direct deposit)\$10.50, U.S/ Postal Service(Postage)\$17.90, TACSS(QuickBooks Subscription)\$170, Windstream(Phone)\$199.45, OPPD(electricity)\$3,418.94, Lincoln Journal Star(publications)\$181.86, Cass County Refuse(Trash)\$75, Layne Christensen Company(tree removal)\$8,604, BOK Financial(Bond Payment)\$6,448.75, Akrs Equipment(New Mower)\$10,047.85, Elmwood Public Library(October Allotment)\$2,500, Salary \$4,688.88

### New Business

#### **Discussion/Action Tiered water usage report**

Bruns said we can't police people & the computer system can't handle it. Scott didn't feel like it was a good idea either. No action taken

#### **Discussion/Action Pine trees on North 4<sup>th</sup> street Bid**

Unknown. . . No action taken

#### **Discussion/Action Date Approval for Harvest Moon Hustle Friday, September 8, 2023**

Bruns made a motion to approve Harvest Moon Hustle Event next year in the park for Friday, September 8, 2023, second by Holland. RCV: YES: Approved 5-0

#### **Discussion/Action New Computer at Water treatment plant**

Bruns made a motion to approve the purchase of a new computer and the appropriate computer programs for \$906.51 for the water treatment plant, second by Scott. RCV: YES: Approved 5-0

### Unfinished Business

#### **Discussion/Action Electrical Bids for Library & Wheelchair accessible door install**

Kicak made a motion to approve Library acceptance of Aunited Automatic Doors Bid for install & Electrical Power Pros Bid for electrical and the Library is covering the cost of both bids through Grants and Donations, second by Bruns. RCV: YES: Approved 5-0

### Reports/Boards, Commissions, and Committees

**Library:** Holland made a motion to approve Library Claims & Payroll for August 3, 2022 & September 29, 2022, Second by Scott. RCV: YES: Approved 5-0

**Library Claims & Payroll:** Elmwood Public Library(petty cash reimbursement)\$39.50, Amazon(books)\$335.23, Anne Pope(reimbursement)\$86.63, Elmwood Community Foundation(3 used office chairs)\$100, The Library Store(New Rug)\$62.40, United States Treasury(Payroll taxes)\$175.77, NE Dept of Revenue(payroll taxes)\$11.12, Intuit QuickBooks(Direct Deposit Fee)\$3.50, Scott Bornemeier LLC.(Internet)\$60.34, Windstream(Phone)\$48.81, OPPD(electricity)\$122.19, Black Hills Energy(Natural Gas)\$35.02, Salary \$848.27

**Park:** Holland mowed the park this last weekend. Jeff Holland volunteered to help mow when needed and the board would like him to sign a liability waiver.

**Streets:** No Report

**Water:** Ed reported that the Static pressure drawdowns were done today. Geologist is coming next week to

suggest site for new well. Park is an option to consider. Brad is looking into the park well when it was operational. No water up by the cemetery. Water usage was 118-120 thousand gallons and now we are at 88 thousand gallons. Ed said everyone is doing a good job with abiding by our water restrictions. Ed also said due to the extreme dry conditions and the ground freezing that we should be watching for any water main breaks.

**Sewer:** Roger came to help Ed fish for the sewer pump but couldn't get it out of the tank. Ed must drain the sewer oxidation ditches to get direct access to the submerged pump for removal.

**Planning/Zoning:** Next Meeting is October 24, 2022 at 7:00pm

**Public Comment:**

**Bonnie Brewer-402 East D Street**

Complained about Renee mowing the park while people were eating and mower kept going while kids were present. Bonnie also suggested an incentive for reduction of water.

**Ed Blunt – 104 Railroad Ave**

Market 2 Market race exchange point is on the trail and will be crossing the highway.

**Correspondence:**

**Personal:**

**Discussion/Action Update on start date for Maintenance Supervisor Position**

We currently don't have a start date for the New Maintenance Supervisor who accepted the position. Board suggests he needs to provide a start date, or we move on with posting the job again.

**Future Agenda:**

Village Hall Roof leak

Maintenance Supervisor Start Date

Pine tree bid

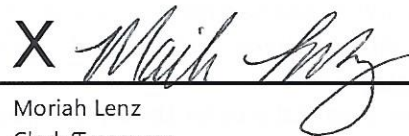
**Meeting Adjourned at 7:35pm**

\*Minutes taken by Becky Kicak and typed by Moriah Lenz



X 

Jared Blunt  
Chairperson

X 

Moriah Lenz  
Clerk/Treasurer